



THE COLLEGE OF  
VETERINARIANS  
OF ONTARIO

**Council Meeting**  
December 4 and 5, 2018  
9:00 a.m., Council Chamber

## MINUTES

Presiding Officer: Dr. Steven Jacobs

Members present: Dr. Peter Borgs  
Dr. Jennifer Day  
Dr. Tyrrel de Langley  
Ms. Diane Freeman  
Mr. Andrew Glenny  
Dr. Lorie Gold  
Dr. Shannah Kavonic  
Dr. Patricia Lechten  
Dr. Richard Liddell  
Dr. Marc Marin  
Mr. Donald Mayne  
Dr. Paula Menzies  
Ms. Claudia Newman  
Dr. Sarah Thompson  
Dr. Susan Warren

Regrets: Dr. Geoffrey Cochrane

Appointed officer: Ms. Jan Robinson, Registrar and CEO

Staff in Attendance: Ms. Kim Huson, Communications Specialist  
Ms. Sarah Kirby, Specialist, Standards and Policy  
Dr. Kim Lambert, Associate Registrar, Quality Practice  
Ms. Beth Ready, Executive Partner, Corporate Services  
Ms. Shilo Tooze, Associate Registrar, Licensure

Guests: Ms. Brandi Deimling, OVMA Representative  
Ms. Agnes Pawelek, OMAFRA Representative

Observers: Ms. Megan Callaway  
Ms. Ashley Coles  
Ms. Sarah Ellery  
Mr. Martin Fischer  
Ms. Rose Robinson  
Dr. Susan Sabatini  
Ms. Lindsay Sproule  
Mr. Murray Hunt  
Dr. Brenda Taylor  
Ms. Emma Harris

**1. Call to order**

Dr. Jacobs called the meeting to order at 9:05 a.m. and welcomed Councillors, incoming Councillors and observers who were in attendance.

**2. Adoption of Agenda**

**MOTION:** It was moved and seconded,

“That the agenda be adopted as circulated.”

CARRIED

**3. Conflict of Interest**

No conflicts were declared.

**4. Consent Agenda**

Councillors reviewed the consent agenda and it was requested that

- 4.3 Registrar’s Report
- 4.4.3 Complaints Committee Report

be removed from the consent agenda to be discussed separately.

All of the following consent agenda items were approved as presented:

- 4.1 Minutes from the September 20 and 21, 2018 meeting
- 4.2 President’s Report
- 4.4 Committee Reports
  - 4.4.1 Accreditation
  - 4.4.2 Registration
  - 4.4.4 Discipline
  - 4.4.5 Executive
  - 4.4.6 Quality Assurance
  - 4.4.7 Governance, Audit and Risk

**MOTION:** It was moved and seconded,

“That the Consent Agenda be approved with items 4.3 and 4.4.3 to be discussed separately.”

CARRIED

**4.3 Registrar’s Report**

The Registrar provided clarification on a question relating to a recent focus group organized for invited Ontario Veterinary College faculty and students relating to students’ perspectives on how fear of the regulator is inadvertently instilled in new graduates.

The Registrar provided further information on her meetings with the Deputy Minister. She reported that a meeting will be requested with the Minister.

The Registrar provided an update on the impact the Cannabis Act will have on veterinary practice in Ontario. The College website has news articles and questions and answers related to this topic.

The Registrar reported that the College has received requests for satellite locations for the purpose of the remote dispensing of anti-microbial drugs in farmed and large animal medicine. Urban farming, particularly small flock medicine, is of great interest.

**MOTION:** It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario accept the Registrar’s Report as presented.”

CARRIED

#### **4.4.3 Complaints Committee Report**

The Registrar responded to a question regarding mediation cases. This is not a mandatory program – it is voluntary.

**MOTION:** It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario accept the Complaints Committee Report as presented.”

CARRIED

### **5. Strategic Alignment**

#### **5.1 Evaluation**

- September 20 and 21, 2018

Ms. Claudia Newman introduced this agenda item.

Council reviewed the meeting evaluation from its meeting held September 20 and 21, 2018. Comments received were positive.

A suggestion to provide “a tour of the College’s website” was noted in the evaluation form. Some councillors would find this very helpful. Staff will consider this offering for the March Council meeting.

Councillors were reminded to use their microphones when speaking.

Councillors are encouraged to complete the evaluation form and provide any comments.

#### **5.2.1 Strategy 2020 Year Two Tactics**

Dr. Marc Marin introduced this agenda item.

Council reviewed the Strategy 2020 update on second year tactics which included objectives, tactics and accomplishments.

The document was provided to Council for information.

### **5.3 Policy Priorities**

Dr. Steven Jacobs introduced this agenda item.

The Project Priorities Chart was provided for information.

#### **5.4.1 Key Performance Indicators**

Ms. Claudia Newman introduced this agenda item.

The performance indicators are intended to assist Council to focus on risks to the organization and within the practice of veterinary medicine. Minor changes were made to the Dashboard based on feedback from Council at its meeting in June and September.

Council reviewed and provided its feedback on the Dashboard.

Council is provided with a Dashboard on a quarterly basis.

### **5.6 Council Roundtable**

#### **Media Trends - Regulatory Trends - Legal Trends – Public Trends**

Councillors were provided by staff with the top trends relating to media, regulation, recent legal cases, and public. Public trends were a new addition to the trends section. Councillors found this very informative.

Councillors reviewed each category and provided comments.

#### **General Trends**

Councillors were given the opportunity to raise any matter that they believe is relevant to the College. Comments included:

- a Councillor reported on her attendance at the Canadian Network of Agencies for Regulation (CNAR) Conference – in particular a session titled Truth, Reconciliation & Regulators held interest
- recent article in Toronto Star promoting the trend to “fear free animal hospitals”
- concerns related to the treatment of on-farm small animals
- concerns related to lay persons diagnostic ultrasound offering
- committee reports have many trends – these could perhaps be brought forward and highlighted for Council as the information is worthwhile
- recent article relating to doctor shortage – a PEI hospital tackles doctor shortage through video tele-rounds
- article regarding Ontario judge facing discipline hearing over activism
- the Ontario College of Teachers released a report of an independent review of its governance structure and processes – many recommendations were provided

## **Presentation**

At this time Dr. Bev Baxter, the College's representative on the National Examining Board provided a presentation on The National Examining Board. Council and staff found the presentation to be very informative.

### **6.1 Financial Statements ending October 31, 2018**

Council reviewed the Variance Report, Balance Sheet, and Revenue and Expenses Statement, ending October 31, 2018.

These documents are presented as information only.

### **6.2 By-Law Amendment**

The Registrar and CEO, in alignment with Council's direction through By-law, is responsible for the long-term investment of College funds beyond daily operations. This investment forms the College reserve. The type of investment available to the Registrar is safeguarded by Council approved By-law.

Based on existing investment rules, all of the College's investments are in Guaranteed Investment Certificates (GIC's). The College's investment philosophy is respectful of the fact that its work is paid by the fees of licenced members. The College aims for preservation of capital and a modest, confident return where possible.

As the College's investment reserve has grown to reach its target, and the investment market has become increasingly less conservative, the Council's investment policy has become restrictive in assisting with its goal – preservation of capital and modest growth.

A proposed change in wording was brought forward to Council at its meeting in September. Council directed staff to approve the By-Law change, in principle, and to circulate it for public consultation.

Council considered the By-Law change along with responses received through the online consultation. A suggestion was made to include the word "Canadian" in section 4.08 (i).

**MOTION:** It was moved and seconded,

"That the Council of the College of Veterinarians of Ontario approve By-Law 4.08 as amended."

CARRIED

## **7. Public Policy**

### **7.1 Professional Practice Standard – Humane Animal Handling and Restraint**

The Registrar and CEO introduced this agenda item and Ms. Sarah Kirby, Specialist, Standards and Policy, joined the table to answer any questions.

As part of its 3-year Animal Welfare Agenda, Council identified as a Year-1 tactic, developing policy guidance for veterinarians on the humane handling and restraint of animals. Council approved the appointment of an Advisory Group.

At its September 2018 meeting, Council reviewed a draft standard. Council directed that the draft standard be circulated to the profession and public for consultation.

Council reviewed and discussed the draft Professional Practice Standard: Humane Animal Handling and Restraint including responses received during the consultation period.

**MOTION:** It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario direct staff to return the draft Professional Practice Standard: Humane Animal Handling and Restraint to the Advisory Group for further consideration.”

CARRIED

## 7.2 Telemedicine

The Registrar and CEO introduced this agenda item and Ms. Sarah Kirby, Specialist, Standards and Policy, joined the table to answer any questions.

In September 2018, Council reviewed the revised Standard and approved changes made to the definitions as well as other minor amendments. Upon review of the briefing note related to permitting assessment at a distance, Council directed staff to clarify a veterinarian’s ability to diagnose, prescribe and dispense when the VCPR is virtually-established, as well as to develop further material providing an analysis on the potential use of auxiliaries to perform delegated tasks at a distance under a veterinarian’s indirect supervision.

Council reviewed and robustly discussed a Briefing Note on Telemedicine: Use of Auxiliaries at a Distance.

**MOTION:** It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario direct staff to not proceed with amending the Professional Practice Standard: Telemedicine.”

CARRIED

It was noted that this document will be returned to Council on an annual basis for consideration.

At this time Council considered Agenda Item 7.6.

## **7.6 Official Documents**

### **7.6.1 Professional Practice Standard – Rabies Programs**

### **7.6.2 Policy Statement – Conducting Programs for the Implantation of EID in Companion Animals**

The vaccination of animals against rabies is an important public health measure. In conjunction with the Ministry of Health and Long-Term Care (MOHLTC) and local public health units, veterinarians play a key role in the combined effort to increase rabies vaccination rates and reduce the risk of human exposure to the rabies virus.

Rabies programs are services provided outside of the regular Veterinarian-Client-Patient Relationship (VCPR) that facilitate the administration of rabies vaccines to as many animals as possible. Rabies programs can be offered at accredited veterinary facilities and, under specific conditions, at unaccredited facilities.

In conjunction with Rabies Programs, veterinarians can also apply to conduct programs for the implantation of electronic identification devices in companion animals.

The College was contacted by a veterinarian who believes that Rabies programs are putting the health and welfare of animals at risk. There have been other occasions over the past few years that the College has been contacted by veterinarians with similar concerns. The Accreditation Committee reviewed the recommendations put forward for consideration with respect to the Rabies programs that the College accredits.

Council considered a revised Professional Practice Standard: Rabies Programs and a revised Policy Statement: Conducting Programs for the Implantation of Electronic Identification Devices in Companion Animals.

**MOTION:** It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario approve the revised Professional Practice Standard: Rabies Program and approves the revised Policy Statement: Conducting Programs for the Implantation of Electronic Identification Devices in Companion Animals.”

CARRIED

## **7.7 Internationally Educated Veterinarians (IEV) Project Update**

Ms. Shilo Tooze, Associate Registrar, Licensure, and Ms. Lindsay Sproule, Principal, Licensure and Professional Corporations, provided a presentation on the project relating to Internationally Educated Veterinarians.

It was noted that the final report will be circulated to Council in March.

**The Annual Council Meeting began at 2:00 p.m. and adjourned at 3:10 p.m.**

## **Continuation of Council Meeting**

At this time the four new Council members (Dr. Patricia Alderson, Dr. Christine Hickman, Dr. Alana Parisi, and Dr. Wade Wright) joined the table.

### **Election of Executive Committee – 2018 – 2019**

**MOTION:** It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario appoint Ms. Shilo Tooze as chair, and Ms. Kim Huson and Ms. Sarah Kirby as scrutineers, for the 2018-2019 election of the Executive Committee.”

CARRIED

Ms. Shilo Tooze explained the election process and rules of election. She then opened the floor for nominations.

Dr. Patricia Lechten was nominated for the position of President. The chair called for nominations three times and, there being no further nominations, declared Dr. Patricia Lechten elected by acclamation to the office of President.

Dr. Susan Warren was nominated for the position of 1<sup>st</sup> Vice President. The chair called for nominations three times and, there being no further nominations, declared Dr. Susan Warren elected by acclamation to the office of 1<sup>st</sup> Vice President.

Dr. Shannah Kavonic and Dr. Tyrrel de Langley were nominated for the position of 2<sup>nd</sup> Vice President. The chair called for nominations three times and hearing none, nominations were closed. Dr. de Langley and Dr. Kavonic provided brief comments on the reasons for running for a position on the Executive Committee. In the first round of secret ballots, Dr. Tyrrel de Langley received the majority of votes cast and was elected to the office of 2<sup>nd</sup> Vice President.

Dr. Steven Jacobs was declared elected as Past President.

Ms. Claudia Newman was nominated for the position of Public Member. The chair called for nominations three times and, there being no further nominations, declared Ms. Claudia Newman elected by acclamation to the office of Public Member.

**MOTION:** It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario appoint Dr. Patricia Lechten, President, Dr. Susan Warren, 1<sup>st</sup> Vice President, Dr. Tyrrel de Langley, 2<sup>nd</sup> Vice President, Dr. Steven Jacobs, Past President, and Ms. Claudia Newman, Public Member, to the Executive Committee for 2018-2019.”

CARRIED

**MOTION:** It was moved and seconded,

“That all ballots for the election process be destroyed.”

CARRIED



The new President, Dr. Patricia Lechten, resumed the meeting as Chair.

At this time Dr. Patricia Lechten presented Dr. Alderson, Dr. Hickman, Dr. Parisi, and Dr. Wright with a CVO lapel pin.

The meeting adjourned.



THE COLLEGE OF  
VETERINARIANS  
OF ONTARIO

**Council Meeting**  
December 4 and 5, 2018  
9:00 a.m., Council Chamber

## MINUTES

### **December 5, 2018**

Presiding Officer: Dr. Patricia Lechten

Members present:

- Dr. Patricia Alderson
- Dr. Peter Borgs
- Dr. Tyrrel de Langley
- Ms. Diane Freeman
- Mr. Andrew Glenny
- Dr. Lorie Gold
- Dr. Christine Hickman
- Dr. Steven Jacobs
- Dr. Shannah Kavonic
- Mr. Donald Mayne
- Dr. Paula Menzies
- Ms. Claudia Newman
- Dr. Alana Parisi
- Dr. Sarah Thompson
- Dr. Susan Warren
- Dr. Wade Wright

Appointed officer: Ms. Jan Robinson, Registrar and CEO

Staff in Attendance:

- Ms. Kim Huson, Communications Specialist
- Ms. Sarah Kirby, Specialist, Standards and Policy
- Dr. Kim Lambert, Associate Registrar, Quality Practice
- Ms. Beth Ready, Executive Partner, Corporate Services
- Ms. Shilo Tooze, Associate Registrar, Licensure

Guests:

- Ms. Brandi Deimling, OVMA Representative
- Ms. Agnes Pawelek, OMAFRA Representative

## Observers

Ms. Megan Callaway  
Ms. Ashley Coles  
Ms. Sarah Ellery  
Mr. Martin Fischer  
Ms. Rose Robinson  
Ms. Lindsay Sproule

Dr. Patricia Lechten called the meeting to order at 9:30 a.m. and welcomed Councillors, guests and observers who were in attendance.

## Presentation

At this time Ms. Kim Huson, Communications Specialist, provided a presentation on the College's Communications Program. Councillors and staff found the presentation to be very informative.

## 7. Public Policy

### 7.3 Legislative Reform

#### 7.3.1 Council Composition

Dr. Steven Jacobs introduced this agenda item.

In March 2015, following direction from Council, the Legislative Reform Oversight Advisory Group was formed to discuss and draft recommended changes to the *Veterinarians Act* for Council's consideration and consultation. The Advisory Group proposed that the composition of Council be amended to permit for 10-12 elected members who are veterinarians, between 7 and 8 appointed public members, and 1 member who holds a faculty position at the Ontario Veterinary College. This recommendation was brought forward to Council for consideration and, after public consultation, was approved in March 2017. One main factor that influenced the Group's recommendation was the international trend of increasing the ratio and the inclusion of public voices at a regulator's decision-making table.

Council directed that the Legislative Reform Implementation Advisory Group be formed to provide recommendations on additional changes needed to the *Veterinarians Act* to appropriately govern the regulation of veterinary medicine, inclusive of technicians. The Group was formed in February 2018. One of the key areas that the Implementation Advisory Group flagged for amendment was the composition of Council.

In October 2018, the Legislative Reform Implementation Advisory Group reviewed and considered a proposed composition of Council that reflected the previous recommendation made by the Legislative Reform Oversight Group, along with the notable need to add Council positions for veterinary technicians. The proposed composition is designed to reflect an ongoing commitment to increasing the public voice, as well as to reflect the importance of including the voices of both professionals to ensure Council's ability to hold risk-focused conversations that consider all aspects of the practice of veterinary medicine and its related services. The proposed composition is: 10 to 12 veterinarians; 7 to 9 public appointments; 2 to 4 veterinary technicians; 1 academic appointment from the Ontario Veterinary College (veterinarian on faculty); and 1 academic appointment from a veterinary technician program (veterinary technologist on faculty).

Council reviewed and robustly discussed the proposed Council composition put forth by the Legislative Reform Implementation Advisory Group.

**MOTION:** It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario direct staff to circulate the proposed composition of Council to the public for consultation.”

15 For  
1 Opposed  
CARRIED

### **7.3.2 Council Selection**

Dr. Steven Jacobs introduced this agenda item.

The Legislative Reform Implementation Advisory Group, as part of its overall mandate, discussed the issue of whether to select or elect members of Council from the veterinary profession.

Council was provided with a Briefing Note: Process for Identifying Members of Council from the Veterinary Profession. The Briefing Note was developed to assist Council in its discussion on whether to continue to support an election model or to move to a selection process for members of Council from the veterinary profession under a new legislative format.

Council robustly discussed this item and provided its feedback.

After discussion, Council directed staff that this agenda item be tabled until its next meeting. It was suggested that a presentation be provided to Council on the benefits of an election process vs. a selection process.

It was also a decision of Council to defer circulating the composition of Council documents, under agenda item 7.3.1 until a decision is made relating to Council selection.

## **7.4 Products not Requiring a Prescription**

The Registrar and CEO introduced this agenda item and Ms. Sarah Kirby, Specialist, Standards and Policy, joined the table to answer any questions.

At its June 2018 meeting, Council reviewed a briefing note that proposed three different approaches to how certain veterinary substances and products may or may not be sold without a VCPR or without a prescription and recent and sufficient knowledge of an animal(s). Following the review, Council directed staff to provide further analysis on the possibility of allowing veterinarians to sell certain substances and products (not defined as “drugs”) without a prescription but within a VCPR.

Council reviewed and discussed a Briefing Note: Non-Prescription Veterinary Substances and Products.

After discussion, Council directed staff to develop a draft policy statement related to the sale of non-prescription veterinary substances and products. The policy statement will be forwarded to a future Council meeting for its consideration.

## **7.5 Forms of Energy Workplan**

In 2017, Council adopted the Regulatory Effectiveness Position Statement which highlights that the College is focused on risk in relation to its governance of the practice of veterinary medicine in Ontario. The Governance, Audit and Risk Committee, as part of its mandate, regularly reviews strategic risks identified by staff to determine those which are of the highest priority and in need of elevation to Council.

Council reviewed at its September 2018 meeting two strategic risks that the Governance, Audit and Risk Committee believed required Council's attention. One of the topics discussed was the use of forms of energy in the treatment of an animal(s). Following discussion, Council determined that forms of energy was an area of strategic risk and directed staff to begin to research ways to manage and mitigate the risk and/or prevent the real or perceived harm associated with their use.

Staff have proceeded to develop a workplan to help guide their research and consultation. Staff is in the first phase of this workplan, which is focused on accurately identifying the forms of energy currently utilized within veterinary medicine and completing a risk analysis in relation to their use in the safe and effective delivery of care to animals.

It was reported that staff hope to provide a report on this work to Council at its June 2019 meeting.

## **7.8 Peer Review of Medical Records (PRMR) – Update**

Due to time constraints this agenda item was deferred.

## **8. Organizational Policy**

### **8.1 Statutory Committee Slates**

A slate of nominees, assembled by the Executive Committee, was presented by Dr. Tyrrel de Langley.

#### Executive Committee

Dr. Patricia Lechten, President, Dr. Susan Warren, 1<sup>st</sup> Vice President, Dr. Tyrrel de Langley, 2<sup>nd</sup> Vice President, Dr. Steven Jacobs, Past President, and Ms. Claudia Newman, Public Member.

#### Registration Committee

Dr. Paula Menzies, Chair, Dr. Peter Borgs, Dr. Alana Parisi, Dr. Hamid Rezaei Koupaei, and Mr. Andrew Glenny.

#### Accreditation Committee

Ms. Diane Freeman, Chair, Dr. Lorie Gold, Vice Chair, Dr. Patricia Alderson, Dr. Christine Hickman, and Dr. Sara Untch.

Complaints Committee

Mr. Andrew Glenny, Chair, Dr. Wade Wright, Dr. Ehab Hanna, Dr. Naomi Scromeda, Dr. Lee Ann Sealey, Dr. Lisa Schwarz, Dr. Natalie Soligo, Dr. Louise Kelly, Dr. Kristin Baird, and Dr. Moyra Horner.

Discipline Committee

Dr. Steven Jacobs, Chair, Dr. Patricia Alderson, Dr. Christine Hickman, Dr. Alana Parisi, Dr. Wade Wright, Dr. Peter Borgs, Dr. Shannah Kavonic, Dr. Lorie Gold, Dr. Sarah Thompson, Dr. Susan Warren, Dr. Paula Menzies, Dr. Tyrrel de Langley, Ms. Diane Freeman, Ms. Claudia Newman, Mr. Andrew Glenny, Mr. Donald Mayne, Dr. Martin Appelt, Dr. Trevor Bachelder, Dr. Scott Gardiner, Dr. Meredith Geldart, Dr. Douglas Hoover, Dr. Harold Kloeze, Dr. Lena Levison, Dr. Clayton MacKay, and Dr. Liz Saul.

Quality Assurance Committee

Dr. Sarah Thompson, Chair, Dr. Shannah Kavonic, Dr. Sue Burlatschenko, Dr. Robert Berger, and Mr. Donald Mayne.

National Examining Board Representative

Dr. Bev Baxter

Registrar's Performance Review Panel

Dr. Patricia Lechten, Dr. Susan Warren, Dr. Tyrrel de Langley, Dr. Steven Jacobs, and Ms. Claudia Newman.

Governance, Audit and Risk Committee

Ms. Claudia Newman, Chair, Dr. Steven Jacobs, Dr. Susan Warren, Mr. Donald Mayne and Dr. Patricia Lechten, ex-officio member.

**9. Other Business**

No other business was brought forward.

**10. Notice of Motion**

No notice of motion was brought forward.

**11. Confidentiality**

Councillors were reminded that Council meetings are public meetings.

All budget/financial documents are not to be shared outside of the meeting as these documents are working documents of Council and not public material.

Minutes of the Council meeting are not approved until its next meeting.

**12. Evaluation Form**

The Council meeting evaluation form will be forwarded for completion electronically via Survey Monkey. Councillors are encouraged to complete the evaluation which is helpful in continually improving future Council meetings.

**13. Date of Next Meeting**

The next regular meeting of Council will be held on March 20 and 21, 2019 at 9:00 a.m.

**14. Adjourn**

**MOTION:** It was moved,

“That the meeting of Council be adjourned.”

CARRIED

The meeting adjourned at 12:00 p.m.

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Steven Jacobs, DVM  
President 2017/2018

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Dr. Patricia Lechten, DVM  
President 2018/2019

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Jan Robinson  
Registrar and CEO

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Beth Ready  
Recording Secretary



THE COLLEGE OF  
VETERINARIANS  
OF ONTARIO

## Annual Council Meeting

December 4, 2018  
2:00 p.m., Council Chamber

### MINUTES

Presiding Officer: Dr. Steven Jacobs

Members present: Dr. Peter Borgs  
Dr. Jennifer Day  
Dr. Tyrrel de Langley  
Ms. Diane Freeman  
Mr. Andrew Glenny  
Dr. Lorie Gold  
Dr. Shannah Kavonic  
Dr. Patricia Lechten  
Dr. Richard Liddell  
Dr. Marc Marin  
Mr. Donald Mayne  
Dr. Paula Menzies  
Ms. Claudia Newman  
Dr. Sarah Thompson  
Dr. Susan Warren

Regrets: Dr. Geoffrey Cochrane

Appointed officer: Ms. Jan Robinson, Registrar and CEO

Staff in Attendance: Ms. Kim Huson, Communications Specialist  
Ms. Sarah Kirby, Specialist, Standards and Policy  
Dr. Kim Lambert, Associate Registrar, Quality Practice  
Ms. Beth Ready, Executive Partner, Corporate Services  
Ms. Shilo Tooze, Associate Registrar, Licensure

Observers: Ms. Megan Callaway  
Ms. Ashley Coles  
Ms. Sarah Ellery  
Mr. Martin Fischer  
Ms. Rose Robinson  
Dr. Susan Sabatini  
Ms. Lindsay Sproule  
Mr. Murray Hunt



Guests:

Ms. Donna Mehta

A Territorial Acknowledgement was provided by the President.

**1. Call to order**

Dr. Jacobs called the meeting to order at 2:00 p.m.

**2. Adoption of Agenda**

**MOTION:** It was moved and seconded,

“That the agenda be adopted as circulated.”

CARRIED

**3. Annual Reports of Committees**

Written reports for each Committee were provided in the Council package.

3.1 Accreditation

Dr. Jennifer Day, Chair of the Accreditation Committee, provided an oral report.

3.2 Registration

Dr. Paula Menzies, Chair of the Registration Committee, provided an oral report.

3.3 Complaints

Mr. Andrew Glenny, Chair of the Complaints Committee, provided an oral report.

3.4 Discipline

Dr. Jennifer Day, Chair of the Discipline Committee, provided an oral report.

3.5 Executive

Dr. Steven Jacobs, Chair of the Executive Committee, provided an oral report.

Non-Statutory Committees

3.6 Quality Assurance

Dr. Sarah Thompson, Chair of the Quality Assurance Committee, provided an oral report.

3.7 Governance, Audit and Risk Committee

Ms. Claudia Newman, Chair of the Governance, Audit and Risk Committee, provided an oral report.

**4. Audited Financial Statements**

Ms. Donna Mehta of Cowperthwaite Mehta, Chartered Accountants presented the draft Audited Financial Statements for 2017-2018.

**MOTION:** It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario accept the draft audited financial statements for 2017/2018, as presented.”

CARRIED

**5. 2018 Annual Report of the College of Veterinarians of Ontario**

The draft Annual Report was distributed at the meeting. The Report will be finalized and made available to all stakeholders including veterinarians.

**MOTION:** It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario receive the draft 2018 Annual Report of the College of Veterinarians of Ontario as presented.”

CARRIED

**6. President’s Remarks**

Dr. Steven Jacobs addressed Council. He thanked Councillors and staff for their support during the past year.

**7. Recognition**

Dr. Steven Jacobs presented a certificate of recognition to Dr. Richard Liddell, Dr. Jennifer Day, and Dr. Marc Marin who were departing as Council representatives.

Dr. Geoffrey Cochrane, departing Council representative was not present to receive his certificate of recognition and was recognized for his contribution.

Dr. Patricia Lechten presented outgoing President Dr. Steven Jacobs with a certificate and gift of recognition.

**Adjournment**

**MOTION:** It was moved and seconded,

“That the Annual Council Meeting be adjourned at 3:10 p.m.

CARRIED

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Steven Jacobs, DVM  
President

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Jan Robinson  
Registrar and CEO

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Beth Ready  
Recording Secretary