

SAMPLE LETTER FOR TERMINATION OF THE VETERINARIAN-CLIENT-PATIENT
RELATIONSHIP

[Please review the Guide to the Professional Practice Standard Veterinarian-Client-Patient Relationship for details on using this sample letter]

Date

Dear (Client Name):

This letter will advise you that as of (dd/mm/yyyy), neither I nor the staff at our hospital will be able to provide further general care to your animal(s). We suggest that you seek an alternative veterinary facility to provide care for your animal(s) from this point forward. We would like to suggest that you refer to the "Find a Veterinarian" section on the College of Veterinarians website to locate other practices in your area. In order to give you time to access alternative veterinary services, we are able to provide emergency services for your animal(s) until (dd/mm/yyyy.) Once you have made alternative arrangements, please have the facility contact us and we will forward all medical records and relevant information immediately. (Alternatively, state "Please find enclosed a copy of your animal's medical records, which you should provide to whomever you select as your veterinarian.").

We wish you and your animal(s) all the best in the future.

Sincerely,

(Your name), DVM