



THE COLLEGE OF  
VETERINARIANS  
OF ONTARIO

## Accreditation Requirements for Dispensing from an Accredited Facility through a Satellite Location

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A Facility Director (FD) choosing to operate a satellite location from an existing accredited facility for the purpose of dispensing pharmaceuticals and biologics, excluding controlled substances, is responsible for upholding the relevant facility requirements listed in the *Minimum Standards for Veterinary Facilities in Ontario* and following the College's Professional Practice Standards – Dispensing a Drug and Prescribing a Drug.

A satellite location is linked to an existing accredited facility and must be accredited by the College.

### Facility Director (FD) Responsibilities

- 1) The FD will be responsible to ensure that the satellite location adheres to the College's Policy Statement – Dispensing from an Accredited Facility through a Satellite Location.
- 2) The FD will ensure that the dispenser, who can be a veterinarian or registered veterinary technician working under a veterinarian's indirect supervision, have acknowledged and are following the protocols for dispensing at the satellite location.
- 3) The FD of an accredited facility interested in adding a satellite location for the purposes of dispensing must first apply to the College to determine if the proposed location meets regulatory requirements.
- 4) Once the proposed satellite location is approved by the College, the FD shall sign an undertaking with the College accepting the obligations, as outlined in the College's Policy Statement – Dispensing from an Accredited Facility through a Satellite Location and this document.

### Requirements of a Proposed Satellite Location

In determining the suitability of the proposed satellite location, the College will expect the following requirements to be established at the proposed satellite location:

- 1) The dispensing of pharmaceuticals or biologics is performed by a licensed veterinarian or by a qualified Registered Veterinary Technician (RVT) under the delegation and indirect supervision of a licensed veterinarian.
- 2) A secure recordkeeping system is present that meets regulatory requirements and expectations as outlined in O. Reg. 1093, the Professional Practice Standard: Medical Records, the Professional Practice Standard: Prescribing a Drug, and the Professional Practice Standard: Dispensing a Drug.
- 3) There are systems and protocols in place for drug security and safety at point of delivery. This includes proper storage and handling of pharmaceuticals and biologics in a manner which adheres to the manufacturer's recommendations at point of delivery to ensure their integrity and efficacy.

Legislative Authority

*Ontario Regulation 1093, R.S.O. 1990, s. 11(1), 15 (1), 25(2), 27(1) & (3)*

*Minimum Standards for Veterinary Facilities in Ontario*

*Professional Practice Standard on Medical Record Keeping*

*Professional Practice Standard: Dispensing a Drug*

*Guide to the Professional Practice Standard: Dispensing a Drug*

*Professional Practice Standard: Prescribing a Drug*

*Guide to the Professional Practice Standard: Prescribing a Drug*