TITLE 4 – COMPANION ANIMAL MOBILE

1.0 General

1.1. The facility is composed of,

1.1.1.	a stationary element (“base unit”)	Y	N
1.1.2.	one or more elements that are readily mobile from one service to another (“mobile unit”)	Y	N

1.2. The facility,

1.2.1.	is self-contained	Y	N
1.2.2.	has a separate and distinct entrance directly from the street or, if the facility is in a building containing more than one facility, directly from a common lobby, hallway or mall	Y	N

1.2.N If the base unit is part of the owner/director’s residence, then Standard 1.2 does not apply.

1.3.	The facility has, and appears to have, the practice of veterinary medicine as its primary purpose.	Y	N
1.4.	The facility is not, and does not appear to be, associated with or operated in connection with another enterprise.	Y	N

1.4.N Standards 1.3 and 1.4 do not prohibit the providing of ancillary services in the facility which are incidental and subordinate to the professional services provided in the facility.

1.5. The facility is not located in, and has no direct public access to, a commercial establishment,

1.5.1.	where animals are bought or sold	Y	N
1.5.2.	providing animal food or other goods or services used principally by, with or for animals	Y	N
1.6.	There is a written agreement between the member or members who own or lease the facility and the member or members who own or lease an accredited companion animal hospital within the geographical area usually served by the mobile unit.	Y	N

1.6.N No agreement is necessary if the member or members who own or lease the facility also own or lease an accredited companion animal hospital within the geographical area usually served by the facility.

1.7.	The written agreement provides that the member or members who own or lease the companion animal hospital, or his, her or their associates, will provide the services for animals referred to him, her or them by a member practicing in the facility for radiology, surgery, and hospitalization.	Y	N
1.8.	The contents of the mobile unit are organized so that they can be obtained readily for efficient service.	Y	N
1.9.	The mobile unit is operated from and in association with only the base unit.	Y	N

2.0 Records

2.1. Records are kept in the facility in accordance with the relevant provisions in the current regulations, including the following excerpts. As of November 24, 2015, Ontario Regulation 1093 s. 22 (1), (5), (6), and (7) include the following provisions:

Do the records for each companion animal contain:

2.1.1.	patient identification, including species, breed, colour age and sex	Y	N
2.1.2.	client's name, address and telephone numbers	Y	N
2.1.3.	if the client is likely to be absent from his or her address while the animal is confined with the member, the name, address and telephone number of a person to be contacted in case of an emergency	Y	N
2.1.4.	date of each time that the member sees the animal	Y	N
2.1.5.	history of the animal's health, including a record of vaccinations included in the records	Y	N
2.1.6.	the animal's current weight	Y	N
2.1.7.	particulars of each assessment, including physical examination data and diagnostic investigation performed or ordered by the member and the results of each assessment.	Y	N
2.1.8.	a note of any professional advice given regarding the animal and an indication of when and to whom the advice was given if other than the client	Y	N
2.1.9.	all medical or surgical treatments and procedures used, dispensed, prescribed or performed by or at the direction of the member, including the name, strength, dose and quantity of any drugs. one of the following with respect to each surgical treatment:	Y	N
2.1.9.1.	written consent to the surgical treatment signed by or on behalf of the owner of the animal	Y	N
2.1.9.2.	a note that the owner of the animal or a person on the owner's behalf consented orally to the surgical treatment, and the reason why the consent was not in writing	Y	N
2.1.9.3.	a note that neither the owner of the animal nor anyone on the owner's behalf was available to consent to the surgical treatment, and the reason why, in the member's opinion, it was medically advisable to conduct the surgical treatment	Y	N
2.1.10.	a copy of all reports prepared by the member in respect of the animal	Y	N
2.1.11.	final assessment of the animal	Y	N
2.1.12.	fees and charges, showing separately those for drugs and those for advice or other services	Y	N
2.1.13.	any additional records required by this Regulation	Y	N
2.1.14.	records are legibly written or typewritten	Y	N
2.1.15.	records are kept in a systematic manner	Y	N

2.1.16. the records, in practices of more than one practitioner or practices that employ locums, identified after each entry with the initials or code of the veterinarian responsible for the procedure N/A Y N

2.1.17. records are retained for a period of at least five years after the date of the last entry in the record or until two years after the member ceases to practice veterinary medicine, whichever occurs first (not applicable if new facility) N/A Y N

2.1.18. The records required by this section may be made and maintained in an electronic computer system that,

2.1.18.1. Provides a visual display of the recorded information. Y N

2.1.18.2. Provides a means of access to the record of each animal by its name or other unique identifier. Y N

2.1.18.3. Is capable of printing the recorded information promptly. Y N

2.1.18.4. Is capable of visually displaying and printing the recorded information for each animal in chronological order. Y N

2.1.19. The electronic computer system maintains an audit trail that,

2.1.19.1. Records the date and time of each entry of information for each animal. Y N

2.1.19.2. Indicates any changes in the recorded information. Y N

2.1.19.3. Preserves the original content of the recorded information when changed or updated. Y N

2.1.19.4. Is capable of being printed separately from the recorded information of each animal. Y N

How many records were examined? _____

2.1.20. The electronic computer system includes a password and other reasonable methods of protecting against unauthorized access. Y N

2.1.21. The electronic computer system automatically backs up files and allows the recovery of backed-up-files or otherwise provides reasonable protection against loss of damage to and inaccessibility of information. Y N

2.1.22. The electronic computer system has a secure method that permits only the member to apply an electronic signature to a document that is issued electronically and must be signed by the member. Y N

2.2. The records are readily retrievable to the mobile unit. Y N

3.0 Library

3.1. The facility contains,

3.1.1. 1 or more veterinary reference textbooks published within the prior three years on basic topics in companion animal medicine or surgery (such as diagnosis, therapy or surgery) Y N

3.1.2. 2 or more current subscriptions to journals that are generally accepted as authoritative in recent developments in companion animal medicine or surgery; or alternatively, a subscription to a computerized veterinary information network Y N

3.1.3. (a) a copy of the *Veterinarians Act* (Bill 39) Y N

	(b) regulations (O.Reg.1093)	Y	N
	(c) standards	Y	N
	(d) by-laws under the Act	Y	N
3.1.4.	a copy of the current regulations made under the *Drug and Pharmacies Regulation Act*, and the *Controlled Drugs and Substances Act* (Schedules)	Y	N
3.1.5.	a human pharmaceutical reference that is relevant to the Canadian context	Y	N
3.1.6.	a copy of the *Compendium of Veterinary Products* or *CDMV Compendium* published within the last three years	Y	N
3.1.7.	a veterinary formulary published within the last three years	Y	N
3.1.N	**The above library requirements may be met by having access to an electronic equivalent.**		

4.0 Examination Room

4.1.	The mobile unit contains a waste receptacle.	Y	N
4.2.	The following equipment or supplies are readily available in the mobile unit:		
4.2.1.	restraint devices such as a leash, muzzle or safety snare	Y	N
4.2.2.	stethoscope	Y	N
4.2.3.	ophthalmoscope	Y	N
4.2.4.	fluorescein eye-staining strips	Y	N
4.2.5.	otoscope and speculum	Y	N
4.2.6.	alcohol or other disinfectant	Y	N
4.2.7.	thermometer	Y	N
4.2.8.	examination gloves	Y	N
4.2.9.	lubricant	Y	N
4.2.10.	disinfectant for the examination table and applicators for the disinfectant	Y	N
4.2.11.	weigh scale appropriate to the weights of reasonably expected animals	Y	N
4.2.12.	mechanical device to measure intra-ocular pressure	Y	N
4.2.13.	topical ophthalmic anesthetic drops	Y	N
4.2.14.	microchip scanner capable of reading ISO compliant microchips [ISO 11784/11785] [Frequency 134.2 kHz]	Y	N

5.0 Pharmacy

5.1. There is evidence of compliance with Part III of the Regulations. As of November 24, 2015, *Ontario Regulation 1093* Part III includes the following provisions.

5.2. Every member who dispenses drugs shall maintain a system for filing the records of the purchase and dispensing of the drugs. A member shall keep a record of every drug he or she purchases and, immediately upon receiving the drug, the member shall enter the following information in the record,			
5.2.1. The date of purchase of the drug and if different, the date the member received the drug.		Y	N
5.2.2. The name, strength and quantity of the drug received.		Y	N
5.2.3. Name and address of the person from whom the drug was purchased.		Y	N
5.2.4. Purchase price.		Y	N
5.2.5. In the case of a controlled substance, ketamine or a targeted drug, the signature of the member who made the purchase and the signature of the person who received it.		Y	N
5.3. The member shall retain the written record for a period of at least 5 years or until the member ceases to practice veterinary medicine, whichever occurs first. **(not applicable if a new facility)**	N/A	Y	N
Are drugs dispensed from the mobile unit? **If yes,**		Y	N
5.4. Are the containers in which the drugs are dispensed marked with:			
5.4.1. the name, strength and quantity of the drug		Y	N
5.4.2. the date of the drug is dispensed		Y	N
5.4.3. the name and address of the member		Y	N
5.4.4. the identity of the animal or group of animals for which it is dispensed		Y	N
5.4.5. the name of the owner of the animal(s)		Y	N
5.4.6. prescribed directions for use		Y	N
5.5. If controlled substances are dispensed from the facility, a controlled substances register is kept and contains the following information,			
5.5.1. The date the controlled substance is dispensed or administered,		Y	N
5.5.2. The name and address of the client,		Y	N
5.5.3. The name, strength and quantity of the controlled substance dispensed or administered, and		Y	N
5.5.4. The quantity of the controlled substance remaining in the member's inventory after the controlled substance is dispensed or administered.		Y	N
5.6. Are all controlled drugs and narcotics kept in a locked cabinet designed and constructed to ensure the reasonable security of the drugs.		Y	N
5.7. Secondary containers for the storage of drugs within the facility have labels containing the name, strength where applicable, lot number and expiry date of the drug.		Y	N
5.8. Expired drugs are kept separate from unexpired drugs and are discarded in accordance with The Food and Drug Act and The Controlled Drugs and Substances Act or returned to the manufacturer promptly after expiry.		Y	N

5.9. Biologics and other drugs in base unit requiring refrigeration are kept in a refrigerator and in the mobile, are kept in a device adequate to maintain the temperature recommended by the manufacturer of the biologic or other drug. Y N

5.10. The mobile unit contains at least one each of the following:

5.10.1. adrenergic/sympathomimetic Y N

5.10.2. anti-cholinergic Y N

5.10.3. analgesic Y N

5.10.4. sedative/tranquilizer Y N

5.10.5. anesthetic: local/regional Y N

5.10.6. anti-inflammatory Y N

5.10.7. anti-microbial for parenteral administration Y N

5.10.8. anti-convulsant for parenteral administration Y N

5.10.9. diuretic Y N

5.10.10. emetic and anti-emetic Y N

5.10.11. replacement fluids for intravenous administration Y N

5.10.12. if parenteral narcotics are used, a narcotic reversal, agent shall be present Y N

5.10.13. biologics for common infectious diseases Y N

5.10.14. injectable calcium Y N

5.10.15. injectable dextrose Y N

5.10.16. Oxytocin Y N

5.11. Evidence that an audit of controlled drug inventory is done at least weekly. Y N

5.12. Bulk supplies of drugs are kept in the base unit, and the mobile unit contains drugs sufficient only for the reasonably expected daily need. Y N

6.0 Diagnostics

6.1. The base unit contains,

6.1.1. centrifuge and centrifuge tubes Y N

6.1.2. microhematocrit centrifuge, microhematocrit capillary tubes and tube sealant Y N

6.1.3. forms for recording laboratory test results Y N

6.1.N The centrifuges required by Items 6.1.1 and 6.1.2 may be the same if the machine is suitable for both types of functions. The centrifuges required by 6.1.1 and 6.1.2 are not required if the written agreement in 1.6 and 1.7 includes use of the centrifuge at the companion animal hospital.

6.2. The mobile unit contains equipment suitable for the collection of the specimens needed for the procedures in Standard 6.3 Y N

6.3. The following investigation procedures can be performed within the base unit or there is evidence of an arrangement that such procedures are performed by a diagnostic laboratory or an accredited companion animal hospital or there is a suitable combination for the performance of such procedures:

6.3.1.	haematology	Y	N
6.3.2.	biochemistry	Y	N
6.3.3.	immunology	Y	N
6.3.4.	cytology	Y	N
6.3.5.	microbiology	Y	N
6.3.6.	histopathology	Y	N
6.3.7.	parasitology	Y	N

7.0 Diagnostic Imaging

7.1.	Since radiology is **not** performed in the facility, the facility does not contain items that would allow the taking or developing of x-rays.	Y	N

8.0 Treatment Area

8.1. The mobile unit contains, for minor surgery and medical treatment,

8.1.1.	electric hair clippers and a fine surgical blade and a fine surgical blade or a razor for hair removal	Y	N
8.1.2.	preparations for cleansing skin and other tissue prior to surgery, including a skin cleaning solvent and an antiseptic skin preparation solution	Y	N
8.1.3.	a tray or container of fresh cold sterilization solution or sterilized packs containing at least one of each of:		
8.1.3.1.	scalpel handles (not required if sterile disposable scalpels are used)	Y	N
8.1.3.2.	scissors	Y	N
8.1.3.3.	suture needles	Y	N
8.1.3.4.	needle drivers	Y	N
8.1.3.5.	thumb forceps	Y	N
8.1.3.6.	haemostatic forceps	Y	N
8.1.4.	sterile gauze sponges	Y	N
8.1.5.	absorbable and non-absorbable sterile suture material	Y	N
8.1.6.	sterile intravenous catheters and administration sets	Y	N
8.1.7.	sterile urinary catheters	Y	N
8.1.8.	intravenous stand or equivalent	Y	N
8.1.9.	drainage tubes, irrigation solutions and irrigation application supplies	Y	N
8.1.10.	sterile needles and syringes	Y	N
8.1.11.	cotton, gauze, bandages, tapes and splints	Y	N
8.1.12.	sufficient quantity of stomach tubes	Y	N
8.1.13.	sterile scalpel blades	Y	N
8.1.14.	intravenous fluid pump	Y	N
8.1.15.	mobile light source	Y	N

8.2. If sterilized packs are used instead of cold sterilization in 8.1.3, then the facility must contain a steam sterilizer or the written agreement required by Standards 1.6 and 1.7 includes use of the steam sterilizer at the companion animal hospital. Y N

8.3. The mobile unit contains a cylinder of compressed medical oxygen, a means of holding it securely during transport for purposes of safety and a device for administration of the oxygen, and a bag or other device for maintenance of respiration. Y N

9.0 Anaesthesia

9.1. The mobile unit does not contain any agent capable of inducing general anaesthesia other than for the treatment of emergency or critical conditions, such as strychnine poisoning or epileptic seizures, where anaesthesia is indicated. Y N

9.2. The base unit does not contain any agent capable of inducing general anaesthesia other than for the treatment of emergency or critical conditions, such as strychnine poisoning or epileptic seizures, where anaesthesia is indicated, unless the base unit is a companion animal hospital, food producing animal hospital, or an equine clinic Y N

10.0 Operating Area

10.1. The mobile unit does not contain an area for the performance of major surgery. Y N

10.2. The base unit, unless the base unit is an accredited companion animal hospital, food producing animal hospital or an equine clinic, does not contain an area for the performance of major surgery. Y N

11.0 Confinement

11.1. The mobile unit contains at least one compartment for the confinement of animals needing transport to another facility. Y N

11.2. The compartments are large enough to accommodate comfortably animals of the reasonably expected sizes, and each compartment,

11.2.1. allows adequate amounts of air to circulate within it Y N

11.2.2. is secure and solidly constructed Y N

11.2.3. permits easy observation of the animal Y N

11.2.4. has a floor constructed of a solid, readily sanitized, fluid impervious material Y N

11.2.5. has a door effective to prevent the contained animal from escape Y N

11.2.6. can be fastened securely within the mobile unit Y N

11.3. The mobile unit contains,

11.3.1. equipment and materials for applying disinfectants to compartments Y N

11.3.2. material for clean, dry bedding Y N

11.3.3. blanket or towel for the prevention of heat loss Y N

11.3.4. equipment and materials for identifying animals Y N

11.3.5. a container for waste from compartments Y N

12.0 Necropsy

12.1.	Unless the base unit is a companion animal hospital, companion animal office, food producing animal hospital, or an equine clinic with an area for the performance of necropsies, records kept in respect of the facility demonstrate a regular pattern of transferals for necropsy to another facility.	Y	N

13.0 Facility Maintenance

13.1.	The mobile unit contains a puncture-proof container into which needles, scalpel blades and other things capable of penetrating skin is discarded.	Y	N
13.2.	The entire facility is clean, uncluttered, in good repair and free of offensive odours.	Y	N
13.3.	Biological and pathological wastes are disposed of in accordance with generally accepted standards.	Y	N
13.4.	Animal remains are disposed of within 24 hours unless frozen.	Y	N
13.5.	The mobile unit contains an adequate supply of clean linens stored to minimize contamination from surface contact or airborne sources, including:	Y	N
13.5.1.	towels	Y	N
13.5.2.	smocks, lab coats, aprons or some combination of them	Y	N

14.0 Safety

14.1.	The mobile unit contains at least one readily accessible all-purpose fire extinguisher.	Y	N
14.2.	Doors and windows in both the base unit and the mobile unit can be secured to prevent the escape or theft of animals and the theft of drugs.	Y	N
14.N	**The facility is expected to comply with the municipal, provincial and federal legislation**		